



**COUNCILLORS' BULLETIN
WEDNESDAY, 14 FEBRUARY
2007**



**South
Cambridgeshire
District Council**

CONTENTS

INFORMATION ITEMS

1. Committee Meetings from 15 February to 2 March 2007

Date	Time	Name	Venue	Contact
Thu 15 Feb	10 am	Gypsy and Traveller Development Plan Document Member Reference Group	Monkfield Room	Strategic Officer Group
		Windmill Estate Project Steering Group	Fulbourn	Patrick Adams
	2 pm	Scrutiny and Overview Committee	Council Chamber	Patrick Adams
Fri 16 Feb				
Mon 19 Feb	10 am	South Cambridgeshire Crime and Disorder Reduction Partnership	Swansley Room	Maggie Jennings
Tue 20 Feb	10 am	Licensing Committee / Environmental Health Portfolio Holder joint meeting	Council Chamber	Maggie Jennings
Wed 21 Feb				
Thu 22 Feb	9 am	Audit Panel	Mezzanine	Patrick Adams
	9.30 am	Standards Committee	Swansley Room	Holly Adams
	2 pm	Council	Council Chamber	Richard May
Fri 23 Feb	9.15 am	Planning Committee Training	Council Chamber	Guy Moody
Mon 26 Feb	10 am	Standards Committee Hearing Panel	Council Chamber	Holly Adams
	2 pm	Safety Committee	Monkfield Room	Maggie Jennings
Tue 27 Feb	10 am	Resources, Staffing, Information & Customer Services Portfolio Holder Meeting	Chief Executive's Office	Richard May
	10.30 am	Planning Sub-Committee	Swansley Room	Ian Senior
Wed 28 Feb				
Thu 1 Mar				
Fri 2 Mar				

**2. Newly-Published Items on modern.gov
Agendas**

- [Council 22 February 2007](#) (Setting of 2007/08 Budget)
- [Licensing Committee / Environmental Health Portfolio Holder joint meeting 20 February 2007](#)
- [Scrutiny and Overview Committee 15 February 2007](#)
- South Cambridgeshire Crime and Disorder Reduction Partnership 19 February 2007 (intranet only)
- [Standards Committee 22 February 2007](#)
- Windmill Estate Project Steering Group 15 February 2007 (intranet only)

Decisions

- [Cabinet 8 February 2007](#)
- [Cambridge City Council Consultation on Off-Street Car Parking Charges: Response](#)
- Community Development Portfolio Holder 25 January 2007 (intranet only). **Please note that these decisions can neither be considered for call-in nor implemented until signed copies of the decision notices have been received by Democratic Services and the full decisions published in accordance with the [Access to Information Procedure Rules](#)**
- [Council 2 February 2007](#)
- [Council 25 January 2007](#)
- [BARTLOW, CONINGTON & PAPWORTH ST AGNES: Footway Lighting](#)
- [Planning Committee 7 February 2007](#)

Minutes

- [Cabinet 8 February 2007](#)
- [Council 2 February 2007](#)
- [Council 25 January 2007](#)
- Housing Portfolio Holder 29 January 2007 (intranet only)
- Housing Portfolio Holder 6 February 2007 (intranet only)
- Windmill Estate Project Steering Group 16 January 2007 (intranet only)

Issues

- [Cambridge City Council Consultation on Off-Street Car Parking Charges: Response](#)

New Meetings Added

- Cabinet 10 May 2007 2 pm (new time)
- Cabinet 14 June 2007 2 pm
- Cabinet 9 July 2007 2 pm
- Cabinet 13 September 2007 2 pm
- Cabinet 8 October 2007 7 pm
- Cabinet 8 November 2007 2 pm
- Cabinet 10 January 2008 2 pm
- Cabinet 18 February 2008 7 pm
- Cabinet 13 March 2008 2 pm
- Cabinet 10 April 2008 2 pm
- Cabinet 8 May 2008 2 pm
- Choice-Based Lettings Advisory Group 17 May 2007 10.30 am
- Community, Arts and Sports Advisory Group 19 April 2007 10.30 am
- Constitution Review Working Party 8 March 2007 2 pm
- Planning and Economic Development Portfolio Holder 13 March 2007 2.00 pm
- Planning and Economic Development Portfolio Holder 1 May 2007 9.30am
- Planning Sub-Committee 27 February 2007 10.30 am

3. Upcoming Training Sessions for Members

Subject:	Date:	Trainer:	For:	Contact:
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Planning Committee Training	Friday 23 February 2007	Trevor Roberts Associates	Recommended mandatory for all Planning Committee members	Guy Moody
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4. Development Control Performance Criteria 2006/07: Third Quarter

Quarterly Statistics

In the third quarter of 2006, the number of applications received by South Cambridgeshire increased by 2.2 over the corresponding period in 2005. In England there was a 2% decrease.

The percentage of all decisions taken within the eight-week period in the District was 73% compared with 82% in England. The equivalent figure for householder development was 87% compared with the national figure of 90%.

The percentage of decisions delegated to officers in this quarter was 90%. On average authorities in England delegated 88% of decisions to officers. The Government has set a target of 90%.

On the “excluding major and minor applications” where the Government target is 80% in eight weeks, the Council achieved 81% whilst on the “minor” category where we are urged to decide 65% in eight weeks the Council achieved 61%. For Major applications, where the target is 60% in thirteen weeks, the Council achieved 96%.

The graphs illustrate the picture in Cambridgeshire for each of these development types during the year ending 30th September 2006 and the quarter July to September 2006. These have been produced in electronic form.

Major Applications

On 5th November 2004 the Government issued its proposed planning best value performance standards for 2005/06. South Cambridgeshire was one of 77 authorities specified as expected to determine 57% of major applications within thirteen weeks in 2005/06. The authorities were identified on the basis of their performance in the year ending June 2004 falling below 40%. The Authority was not named in the “minor” or “other” categories. For 2006/07 the Authority was one of 70 expected to reach 60% determination rate within 13 weeks.

In the year ending June 2004, South Cambridgeshire determined 32% of major applications within thirteen weeks. This increased to 40% in the year ending June 2005. In the year ending June 2006, 72% have been determined in less than thirteen weeks. This achieves the Best Value Performance Indicator.

This improvement has been achieved by continual and careful monitoring of progress of each application, greater priority being afforded to them, particularly by the appointment of a Major Developments Champion, and use of conditions, if necessary, to ensure that Section 106 obligations are secured before any development commences.

On the basis of the improvements carried out, the Authority is not a Standards Authority for 2007/08.

Retrospective Applications

In response to a recommendation from Scrutiny Committee ([17th April 2003](#)), the number of

retrospective applications is to be recorded.

Thus in the third quarter of 2006, the number of retrospective applications submitted was 15. This represented 2.5% of all applications submitted during that quarter. Of the 11 retrospective applications, which have been determined, (three are still in progress and one was withdrawn) 36.4% have been approved and 63.6% refused. During the quarter 84% of all applications were approved.

Enforcement statistics

(Quarter ending September 2006, previous quarter in brackets)

Enforcement Notices	0	(10)
Stop Notices	0	(0)
Planning Contravention Notices	7	(5)
Breach of Condition Notices	4	(2)
Amenity Notices	0	(0)
Number of Complaints	158	(119)
Prosecutions	1	(1)
Injunctions	0	(1)

5. Addenbrooke's Access Road: Detailed Design Exhibitions

The Major Transport Infrastructure Delivery team are organising two public exhibitions on the detailed design of the Addenbrooke's Access Road, to get some input and feedback from the local community interest groups.

The exhibitions will be taking place on:

Monday, 19 February 2007, 5.30-8pm Trumpington Park & Ride site

Wednesday, 21 February 2007, 5.30-8pm **Great Shelford** Memorial Hall, Woollards Lane

More information on the exhibitions can be found on the [Cambridgeshire County Council website](#). If you are unable to attend the exhibitions, the detailed plans will also be available on those web pages from Monday, 19 February 2007, or you can call the Project Team on 01223 717759.

Hannah Gregory
Major Transport Infrastructure Delivery

6. Council Agendas and Minutes of Previous Meetings

I am writing to give notice that, with immediate effect, minutes of committee meetings will no longer be received at Council meetings. Consequently they will no longer be reproduced in the Agenda. Minutes from committee meetings are published in the Weekly Bulletin, sent to all Members, as well as on the Council's website and intranet. The minutes of a particular committee will continue to be included in the next Agenda for that committee, when they are presented for formal approval in line with existing practice. The new procedure has the support of the Chief Executive and Leader of the Council and is in accordance with the recommendations of the Corporate Governance Inspection report.

In respect of the revenue and capital estimates item, copies of the estimates booklet will be circulated to all Members who have not already received a copy with the Cabinet papers. ***If you have previously received a copy, please make sure you bring it with you to the meeting as spares will be limited.*** The estimates booklet will be published on the website and intranet with the rest of the Agenda.

Many thanks

Richard May
Democratic Services Manager
(01954) 713016
richard.may@scamb.gov.uk

7. Parish Council Contact Details

Due to the requirements of the Data Protection Act, all Parish Council Clerk and Chairman contact details have been removed from the SCDC website with immediate effect until written confirmation has been received from the individuals allowing publication of their names and addresses.

If you are a Parish Council / Meeting Clerk, Chairman or Councillor and are willing to have your contact details published on the SCDC website for the benefit of your residents, please contact Democratic Services either in writing or by e-mail:

Democratic Services
South Cambridgeshire District Council
South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA
democratic.services@scamb.gov.uk

8. Call-in Arrangements

The Chairman of the Scrutiny and Overview Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The [Democratic Services Manager](#) must be notified of any call in by **Wednesday 21 February 2007 at 5 pm**. All decisions not called in by this date may be implemented on **Thursday 22 February 2007**.

Any member considering calling in a decision made by Cabinet is requested to contact the [Democratic Services Section](#) to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#), paragraph 12.

DECISION MADE BY ENVIRONMENTAL HEALTH PORTFOLIO HOLDER

9 (a) Footway Lighting: Bartlow, Conington & Papworth St Agnes

Decision	Reasons
Agreed not to extend the 2006/07 one-off transition grant arrangements for those Parishes (Bartlow, Conington and Papworth St Agnes) having to increase their nil precept as a result of taking over power and maintenance responsibilities for footway lights.	The affected Parishes were aware that the transition grants made available to cover power and maintenance costs in 2006/07 were one-off grants. The Parishes have had the opportunity to set a precept for 2007/08 to cover the costs of taking over power and maintenance responsibilities and have chosen not to do so. They were aware of the consequences of their decision, namely that

the streetlights on the SCDC inventory within each Parish would be switched off with effect from 1 April 2007.

DECISION MADE BY PLANNING AND ECONOMIC DEVELOPMENT PORTFOLIO HOLDER

10 (a) Cambridge City Council Consultation on Off-Street Car Parking Charges: Response

Decision	Reasons
To submit the following comments to Cambridge City Council in response to the consultation on off-street car parking charges: "Support the decision not to change the hourly charge for evening parking and support the change in start time for the evening parking rates from 6pm to 5pm."	With Park and Ride services ending by 8.30pm, South Cambs' residents seeking to access the evening economy would have no alternative but to park in the city. The change in timing will bring the car parks into line with on-street car parking.

AGENDAS AND MINUTES

11. Minutes of meeting Thursday, 8th February 2007 of Cabinet

Decisions taken by Cabinet and recommendations made to Council:

11 (a) Cabinet meeting schedule 2007/08

11 (b) Capital and Revenue Estimates, Council Tax and Prudential Indicators 2007/08

11 (c) COTTENHAM: Dual Use Sports Facilities

11 (d) East of England Plan - Regional Spatial Strategy (RSS) Modifications

11 (e) Hostel Charges, Housing Rents and Service Charges

11 (f) Joint Planning Services Arrangement

11 (g) Local Government Pension Scheme Discretionary Compensation Regulations 2006

12. Minutes of meeting Monday, 29th January 2007 of Housing Portfolio Holder Meeting

13. Minutes of meeting Tuesday, 6th February 2007 of Housing Portfolio Holder Meeting